CONFERENCES / MEETINGS / LEARNING EVENTS

Corporate events. Worldwide.

Thoughtful planning. Clear coordination.

VNketia Consult helps organisations bring people together for business, learning and collaboration. We coordinate the venues, suppliers and logistics that turn an event brief into a practical delivery plan.

WHAT WE ORGANISE

Conferences & seminars

Coordinate venues, session schedules, speaker logistics, suppliers and attendee arrangements.

Corporate meetings

Plan leadership meetings, international team gatherings and business meetings around clear objectives.

Workshops

Arrange rooms, materials, equipment and practical support so facilitators can focus on participation.

Training events

Coordinate training days and programmes, including venues, trainer logistics, participants and session timings.

One point of coordination.

Choose focused support for selected tasks or complete event coordination, shaped around your goals, budget and destination.

PLANNING & DELIVERY

From first brief to final delivery.

Project management brings structure to every stage.

Understand your event	Agree the purpose, audience, format, destination, budget and scope of support.
Build the plan	Source options, coordinate suppliers and set schedules, responsibilities and approval points.
Coordinate delivery	Align suppliers and the event team through one run-of-show and agreed on-site support.
Review and follow through	Close outstanding actions, gather feedback and capture improvements for the next event.

PRACTICAL SUPPORT

- Venue and hotel sourcing
- Catering and restaurant coordination
- Supplier and production coordination
- Attendee communications and registration
- Schedules and speaker logistics
- Local transport and event-day logistics

Global coordination. Local collaboration.

For international events, we work with local suppliers and destination partners as needed. Roles, responsibilities and delivery arrangements are agreed for each event. We welcome venue, supplier and referral partnerships.

Project management support is also available for standalone business projects, including planning, timelines, stakeholder communication and vendor coordination.

Let’s discuss your next event.

Vanessa Nketia | Founder

vanessa.nketia@vnketiaconsult.com